

Riegel Ridge Community Center

Application For Employment (An Equal Opportunity Employer)

Applicant Information

Full Name: Last First M.I. Date:

Address: Street Address Apartment/Unit# City State Zip Code

Cell Phone: Email:

Date Available: Desired Salary: \$

Position Applied for:

Are you a citizen of the United States? Yes No If no, are you authorized to work in the U.S.? Yes No
Have you ever worked for this company? Yes No If yes, when?
Have you ever been convicted of a felony? Yes No If yes, explain?

Education

High School: Address: From: To: Did you Graduate? Yes No

College: Address: From: To: Did you Graduate? Yes No Major:

Advanced Degree: Address: From: To: Did you Graduate? Yes No Major:

Previous Employers

Company: Address:

Supervisor: Phone: Job Title:

Responsibilities: Salary:

Is this your current employer? Yes No If No, reason for leaving?

Employed From: To: May we contact your previous supervisor? Yes No

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Company: _____ Address: _____

Supervisor: _____ Phone: _____ Job Title: _____

Responsibilities: _____ Salary: _____

Is this your current employer? Yes No If No, reason for leaving? _____

Employed From: _____ To: _____ May we contact your previous supervisor? Yes No

Company: _____ Address: _____

Supervisor: _____ Phone: _____ Job Title: _____

Responsibilities: _____ Salary: _____

Is this your current employer? Yes No If No, reason for leaving? _____

Employed From: _____ To: _____ May we contact your previous supervisor? Yes No

References: Please List Three Professional References

Full Name: _____ Company: _____ Phone: _____

Full Name: _____ Company: _____ Phone: _____

Full Name: _____ Company: _____ Phone: _____

Special Skills

Special Skills/Interests: _____

Activities (Civic, Athletic, Arts, etc): _____

Military Service Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Do Not Write Below This Line.

Date Interviewed: _____ Interviewed By: _____ Remarks: _____

Hired: _____ Position: _____ Salary: _____ Start Date: _____

Signature 1: _____ Signature 2: _____ Signature 3: _____